

**STATE OF NEW MEXICO – OFFICE OF SUPERINTENDENT OF INSURANCE (OSI)
PRODUCER LICENSING BUREAU**

Individual Licensee Name Change Request

In order to complete the Name Change, please provide us with the following:

Legal Supporting Documentation is required. Please submit this form and one of the following authorized documents that state your new legal name:

- a. Current Driver’s License
- b. Court Order approving name change
- c. Social Security Card

*If the name change has been **longer than 30 days**, please submit the penalty fee for \$50.00 **in addition** to the \$30.00 fee Total \$80.00). Licensees shall inform the Superintendent of Insurance of a change in legal name within thirty days. Failure to timely inform the Superintendent of Insurance shall result in a penalty. 59A-12-17(G).*

All filing fees are non-refundable or non-transferable, whether or not the application is processed. Per NMSA 59A-6-1 all fees are earned when paid and are not refundable.

National Producer Number (NPN) _____

Licensee’s Name as it appears on license:

Licensee’s New Name:

I authorize the New Mexico Office of Superintendent of Insurance to change the name on my license to the name shown on this form and as verified on the attached authorized documentation.

Total amount: \$ _____ Check/Money Order ACH/Wire

Licensee Signature

Date

Telephone No.

Email

Electronic payments: Once you have made payment via ACH Credit or Wire, please email this form and supporting documents to agents.licensing@osi.nm.gov