



NATIONAL INSURANCE PRODUCER REGISTRY Producer Report Request Form

Under the Fair Credit Reporting Act (FCRA) as amended under the Fair and Accurate Credit Transactions Act of 2003 (FACTA), individual producers are entitled to one free annual report in any twelve (12) month period. **Reports will only be sent to the individual named producer requesting the information.**

You also are entitled to a free copy of the information contained in your report if, within 60 days prior to your request, you have been notified of an adverse action taken towards you based upon information appearing in your report; **or** if you certify that (a) your file is inaccurate due to fraud, (b) you are unemployed, or (c) you currently receive public assistance.

If none of the above apply, you may receive a copy of your report by enclosing a check or money order for **\$5.00** made payable to the **National Insurance Producer Registry.**

REQUIRED INFORMATION FOR REQUEST TO BE PROCESSED (Please Print or Type):

Individual or Agency Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____ Phone: _____

[National Producer Number](#)
(if applicable) _____ Date of Birth: _____

Agency FEIN or Last four digits of SSN _____

CONTACT INSTRUCTIONS

I hereby authorize NIPR to communicate with me via e-mail at the following e-mail address:

FREE REPORTS

I request a free copy of my report for one of the following reasons:

- _____ I have not requested a free copy of this report within the last 12 months;
- _____ Within the past 60 days, I was notified of an adverse action taken based on information contained within the NIPR database;
- _____ My file is inaccurate due to fraud;
- _____ I am unemployed;
- _____ I receive public assistance.

I certify that the above is true and accurate to the best of my knowledge.

_____ **Individual Named Producer Signature - Required** _____ **Date**

(Agency PDB requests: signature of requesting person)

Mail Form and Fee (if applicable) to:

**NIPR- Producer Request
1100 Walnut Street, Suite 1500
Kansas City, MO 64105**

-or-

Email: customerservice@npr.com